

District/Governor's/Rotaract Grant Final Report Form

This report must be completed and uploaded on matchinggrants.org within 30 days after completion of the project but no later than 2 years after the date of approval of the project. For scholarships, the report is due 30 days after payment of funds.

Rotary Year 2023-2024

District Grant # P-4847

Rotary Club: ROTARY CLUB OF GILLETTE

Project Title: CAMPBELL COUNTY HYGIENE PROJECT

Project Description: PACKAGE AND DISTRIBUTE HYGIENE ITEMS TO STUDENTS AND COMMUNITY MEMBERS IN NEED.

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1. Is this a scholarship governor's grant report? Yes No (If yes, go directly to line 16)
 2. Briefly describe the project. What was done and where did the project activities take place? Explain how the beneficiaries and other community members were involved?

The Campbell County Hygiene Project started in 2019 and has assembled hygiene kits and items to students in need, The Gillette Abuse Foundation, the local homeless shelter, and the Volunteers of America. School Hygiene kits include soap, shampoo and a comb, as well as deodorant and feminine hygiene items as needed. The kits distributed to community organizations are similar to the school kits, but also include razors, washcloths, and dental hygiene items. The hygiene will also put together 10-12 lice kits if requested by a title I school if needed.

Students and community members that lack the basic hygiene necessities that prevent illness and the spread of illnesses.

3. How many Rotarians participated in this project? **23 with 9 Interact students participating**
4. What did they do?
 - **Assembled hygiene bags**
 - **Distributed hygiene bags to local schools and community organizations**

5. How many non-Rotarians benefited from this project?

This year we distributed 507 hygiene back to local schools and an additional 100 bottles of shampoo and 100 bars of soap to the schools with a school pantry. In addition to the hygiene bags we distributed 842 stick of deodorant to the schools and a total of 2,832 maxi pads and 720 tampons to both schools and community organizations

6. Who are the beneficiaries and what is the expected long-term community impact of this project?

Community members and students in need of basic hygiene items in order to prevent the spread of illness in our community.

7. If a cooperating organization was involved, what was their role?

This project was financed and complete by Gillette Rotary Club. Interact assisted with packaging if the hygiene items.

8. Income:

Income Source	Amount
Rotary District Grant	\$3,500
Gillette Rotary Club	\$3,500
Total Project Income	\$7,000

9. Expenditures: (number receipts starting with 1 and indicate a receipt # (s) for each expenditure) (Do not include travel expenses)

If international project convert amounts to US dollars	Receipt # (s)	Budgeted Amount	Actual Amount
Dollar Tree	1		324.19
Home Depot	2		86.60
Home Depot	3		74.59
Home Depot – Returned Packaging Items	4		-44.54
Home Depot – Returned Packaging Items	5		-25.92
Walmart	6		8.36
Amazon	7		2303.83
Dollar Tree	8		2661.75
Amazon	9		1263.92
Walmart	10		263.59
Walmart	11		21.07
Sam’s Club	12		302.93
Amazon	13		25.71
Total project expenditures			\$7,266.08

10. Please explain any variance of more than 5% between the budgeted amount and the actual amount including the reason for the variance and why the alternative was chosen.

11. Project score (5=strongly, 4=agree, 3= neutral, 2=disagree, 1=strongly disagree)

	Project Score	Comments
The overall project was successful	5	All receiving organizations are grateful for the support we are able to give to fulfill the need in our community.
The grant process worked well	5	
My interaction with partner clubs was good	N/A	We don't partner with any other clubs on this project.
We achieved the results we expected	5	As with every year we achieved our expectations. This project is a favorite for several club members.

12. Did you upload photos in your project on matchinggrants.org under the Photos tab? (If not, please do so)

Yes, project photos have been uploaded to the website.

13. What worked well on this project and why?

This project has evolved slightly from when we first began in 2019. There is a shared google document where the school nurse can put in the amount of items they need and they have the ability to request additional items, such as chap stick and dental hygiene items. If the budget allows we can fill these small quantity requests.

Due to the slight differences between the community packages and the school packages we had two different packaging areas set up. We also had designated areas for each destination area and the boxes were labeled with their location and the number of packages per box. Each group of volunteers would grab one grouping of boxes at a time and filled it with the completed bags.

14. What did not work well and how would you suggest improving it?

The rising cost of project items. We are always looking or the best way to purchase our items at the lowest costs possible.

15. How was this project publicized?

This was publicized on our Facebook page.

16. Scholarship Governor's grant only

a. Name of scholarship awardee _____

b. Current school _____

- c. University of college they will be attending _____
- d. Course of study _____
- e. Starting date _____

Project Inventory

Please list all items provided in this grant that are over \$500 in value and are not expendable.

Item Purchased	Date of Purchase	Cost	Initial Destination/ Location	Comments

By signing this report, I confirm that to the best of my knowledge these District Grant funds were spent only for eligible items in accordance with Trustee-approved guidelines, and that all the information contained herein is true and accurate. Receipts for all grant-funded expenditures are attached. I also understand that all photographs submitted in connection with this report will become the property of RI and will not be returned. I warrant that I own all rights to the photographs, including copyright, and hereby grant the District, RI and TRF a royalty free irrevocable license to use the photographs now or in the future, through the District and the world in any manner it so chooses and in any medium now known or developed. This includes the right to modify the photographs as necessary in the District's and RI's sole discretion. This also includes, without limitation, use on or in the web sites, magazines, brochures, pamphlets, exhibitions and any other promotional materials of the District, RI, and TRF.

Please attach all receipts or an invoice and a copy of the check used to pay the invoice. Funds over \$100 not used must be returned to the district grants treasurer.

Certifying signature of primary contact:



Date: 6/6/24

Print name Roxanne W. H.

Upload this report on matchinggrants.org in .pdf format only