



2023-24 DISTRICT GRANT PROJECT FINAL REPORT

Grant # P-_____ Progress Report Final Report Date _____

Project Title: _____

Club Name: _____

Project Description:

1. Describe the project. What was done, when, and where did project activities take place? If this is a progress report, what remains to be done?

2. How many people benefited from this project? _____

3. Who were the beneficiaries, how were they impacted by this project, and what humanitarian need was met?

4. How many Rotarians participated in the project? _____

5. What did they do? Please give at least two examples, not including financial support provided to the project.

6. If a cooperating organization was involved, what was its role?

Final Report Documents:

___ This report with signature and date.

___ All proofs of payment and invoices uploaded to website

One or more of the following:

Checks – copies of the front and back

Credit Card statements

PayPal receipts

Bank statement showing check having cleared

___ We have uploaded photographs of the project to the project website

___ We have entered at least 15 goals for our Club on Rotary Club Central

___ Our Club is Grant-Certified

___ Our Club has paid July 2023 and January 2024 RI and District Dues

___ We have entered our Club Officers in the Club Executives Section of our Club on the District website.

___ Our Club is current on all due Global Grant and District Grant reports

___ We have entered our Project on Rotary Showcase.

All our promotional and publicity materials for the project are in compliance with Rotary Brand guideleines.

Certifying Signature _____ Date: _____

Print Name: _____ Rotary Title: _____

Club President Signature: _____ Date: _____

Print Name: _____

Complete this form and upload to your Project Documents area on matchinggrants.org

Verifiable Electronic Signatures are acceptable.