

- c. Succession plan for bank account signatories and retention of information and documentation
- 4. Information related to grants, including receipts and invoices for all purchases
- B. Club records must be accessible and available to Rotarians in the club and at the request of the district.
- C. Documents must be maintained for a minimum of five years, or longer if required by local law.

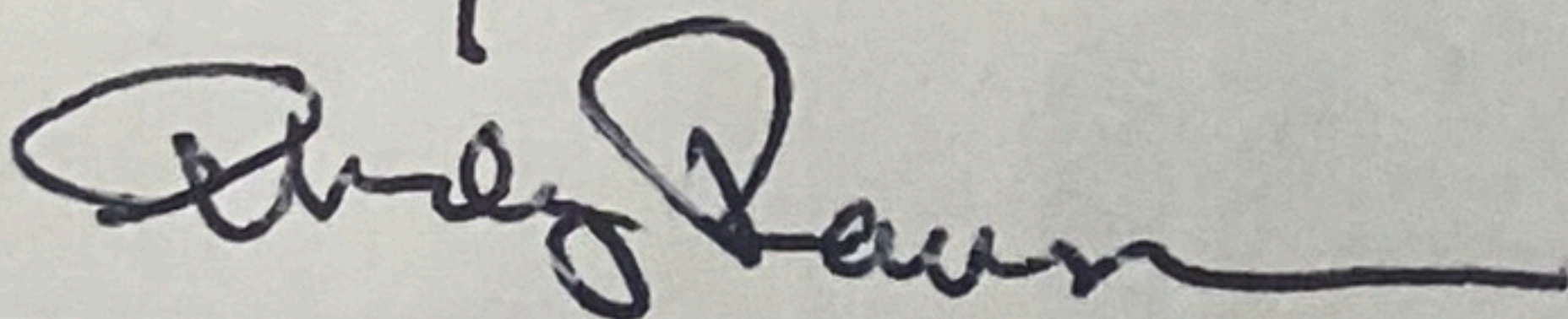
7. Reporting Misuse of Grant Funds

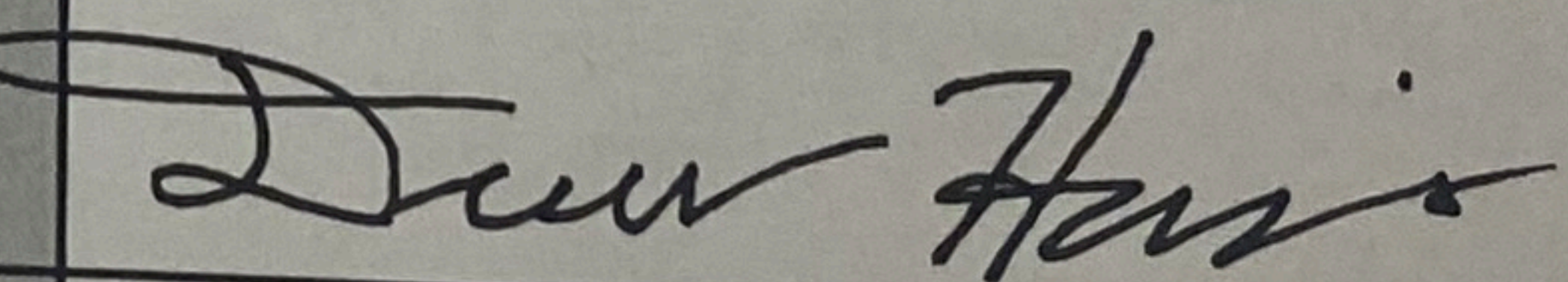
The club must report any potential and real misuse or mismanagement of grant funds to the district. This reporting fosters an environment in the club that does not tolerate the misuse of grant funds.

Authorization and Agreement

This memorandum of understanding is an agreement between the club and the district and acknowledges that the club will undertake measures to ensure the proper implementation of grant activities and proper management of Foundation grant funds. By authorizing this document, the club agrees to comply with all of the conditions and requirements of the MOU.

On behalf of the Rotary Club of Hastings, the undersigned agree to comply with all of the conditions and requirements of the MOU for Rotary year 2024-25 and will notify Rotary International District 5630 of any changes or revisions to club policies and procedures related to these requirements.

Club President	
Term	2024-25
Name	Andy Raun
Signature	
Date	11-8-24

Club President-elect	
Term	2025-26
Name	Drew Harris
Signature	
Date	10/24/2024