



# The Rotary Foundation Matching Grants Application

Be sure to fill out all sections of this application completely and to include any additional information/pages as necessary. To apply for a Matching Grant, Rotarians may use this form and attach additional pages as needed or they may answer the questions below on blank paper on the condition that the answers follow the same order as the application. *Incomplete applications will not be considered. See "A GUIDE TO MATCHING GRANTS FOR INTERNATIONAL HUMANITARIAN PROJECTS" (publication 144) for instructions, eligibility and program requirements.*

## 1. PROJECT DESCRIPTION

Please describe the project, its objectives and how they will be obtained.

Pejibaye is a village in a rural area, 60 kilometers East of San Jose. Rotary International awarded a 3H-Grant in Pejibaye (#00-109) to help the local people make a better living while preserving the rain forest. The Pejibaye School recently received a donation of 20 computers from the Omar Dengo Foundation, headed by Mrs. Clotilde Fonseca. They have a room ready to install the computers, but they need furniture for this room. The object of this Matching Grant is to provide the financing to buy the furniture. Once this is done, the school will have a fully functional computer lab to teach computer science to the 600 students, age 6 to 12. Rotary International will receive recognition for this equipment. A permanent plaque will be displayed in the room stating that the Rotary International Foundation donated the furniture.

See pictures and video of the school at <http://www.lamoise.biz/rotary/grants/grant104.html>.

Estimated start date of project 01 Jun 2002 Estimated completion date of project 30 Sep 2002

## 2. COORDINATING CO-SPONSOR IN PROJECT COUNTRY

San Jose Costa Rica	4240	Costa Rica
club	district	country

### Primary Contact

Name Vinzenz A. Schmack

Rotary Position/Title Past-President (98-99), Chairman of Community Service Committee

Address PO Box 995-1007, San Jose, Costa Rica

	street address/city/state/postal code	country
Telephone	<u>(506) 289-8163</u>	<u>(605) 289-5295</u>
	home	office
		fax

### Project Committee

A committee of at least three individuals (including primary contact listed above) must also be established in the project country. It is the committee's responsibility to coordinate the project locally, monitor funds and provide financial accounting to the primary sponsor committee.

Committee Member Name Antonio Echeverria Rotary Position/Title Past District Governor

Committee Member Name Fabio Carballo Rotary Position/Title District Governor Nominee

### 3. PRIMARY INTERNATIONAL SPONSOR OUTSIDE THE PROJECT COUNTRY

List the club and/or district *outside* the project country which will provide the principal funding for the project and which will assume joint responsibility for the project.

Escondido Sunrise Rotary Club	5340	USA
club	district	country

#### Primary Contact

Name Glenn Barton

Rotary Position/Title Foundation Chair

Address <u>1786 Lorry Lane, Escondido CA 92029</u>	USA	
street address/city/state/postal code	country	
Telephone <u>760-743-6272</u>	<u>800-235-4411 x323</u>	<u>760-747-5758</u>
home	office	fax

#### Project Committee

A committee of at least three individuals (including primary contact listed above) must also be established in the project country. It is the committee's responsibility to coordinate the project locally, monitor funds and provide financial accounting to the primary sponsor committee.

Committee Member Name Jeff Epp Rotary Position/Title Past President

Committee Member Name Mike Dunlap Rotary Position/Title Assistant Foundation Chair

### 4. OTHER NON-ROTARY ORGANIZATIONS

If this project involves a cooperating organization, please provide the name of the organization below and attach a letter of participation from that organization that specifically states its responsibilities and how Rotarians will interact with the organization in this project.

Name of Organization \_\_\_\_\_

### 5. RELATIONSHIP TO OTHER RI OR TRF PROJECTS

Is this project related to other Rotary International or Rotary Foundation projects?

WCS Projects Exchange Number \_\_\_\_\_

Carl P. Miller Discovery Grant \_\_\_\_\_

3-H Grant #00-109 "Environmental Buffer Zone in Costa Rica"

Matching Grant \_\_\_\_\_

### 6. PURCHASE OF EQUIPMENT

1. Who will own equipment? (cannot be owned by a Rotary club or Rotarian)  
The equipment will be owned by the School.
2. Who will be responsible for maintenance and operating cost of the equipment?  
The School will be responsible for the maintenance of the equipment.
3. If equipment will be shipped, have arrangements been made for customs clearance?  
The equipment will be purchased in Costa Rica.

## 7. PROJECT BUDGET

Include a complete itemized budget for the entire project. Pro forma invoices, supplier price quotes and/or other cost documentation must be attached for all items valued at a total cumulative cost of US\$500 or more. The value of donations-in-kind cannot be matched.

The items on the budget are furniture equipment for \$1,600. An exchange rate of 325 Colones for a US Dollar was used. The amount was rounded up to allow fluctuations of the exchange rate. See quotes attached.

TOTAL US\$ 1,600

## 8. SHARE DDF FUNDS

Are *SHARE* District Designated Funds part of the funding for this Matching Grant?  Yes  No

If yes, *either* attach a letter from the district governor authorizing the use of those funds and specifying the amount, or have the district governor authorize the use of the *SHARE* funds by signing below.

_____	_____	5340
district governor signature	date	district
Bill Sturgeon	\$400	
please print name	amount authorized	

## 9. PROPOSED FINANCING

At least half the total sponsor contributions must come from those sponsors outside the project country. Please list all financing including DDF amounts.

	Amount Contributing
<b>Primary International Sponsor Rotary Club/District</b>	
Escondido Sunrise Rotary Club _____	US\$ <u>400</u>
<b>Other Rotary Clubs/Districts</b>	
District 5340 DDF _____	US\$ <u>400</u>
_____	US\$ _____
_____	US\$ _____
_____	US\$ _____
SUBTOTAL:	US\$ <u>800</u>
<b>Amount Requested from The Rotary Foundation</b>	US\$ <u>800</u>
<b>Other Sources</b>	
Name of non-Rotary organization _____	US\$ _____
All Rotary Foundation funds <i>and</i> all matching contributions <i>must</i> be used for purposes eligible under program criteria. If the budget in item 7 includes any ineligible costs, they must be financed either by non-Rotary sources or by additional non-matched club/district contributions.	
TOTAL	US\$ <u>1,600</u>

## 10. ROTARY ACTIVITIES

Rotarians must be actively involved in every Matching Grant project.

Have both the clubs in the project and sponsor countries met the required Rotarian activities which are outlined in *A Guide to Matching Grants for International Humanitarian Projects?*  Yes  No

Also, please check the following additional activities demonstrating the involvement of the Rotarians in this project.

**A. Activities of Rotarians from outside the project country (at least one of the suggested activities below is required):**

*Suggested*

- Travel to work with project community or share technology and expertise at project site.
- Donate or seek out donations of money beyond the matching amount, or goods and services
- Visit the project site
- Promote the project to local media and at Rotary district and zone meetings
- Attend major project events and ceremonies, where feasible
- Contact local Rotary co-sponsor monthly
- Have involvement in project design
- Share expertise and technology via correspondence
- Arrange shipping supplies, equipment, or materials to project country
- Maintain a relationship with the project country Rotarians

*Other*

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**B. Activities of Rotarians in the project country supporting this Matching Grant project (at least two of the suggested activities listed below are required):**

*Suggested*

- Manage the project on-site
- Provide funds
- Form Rotary Village Corps which supports aspects of the project
- Provide volunteer service and train volunteers
- Donate or seek out donations of money, goods and services to continue or expand project
- Act as liaison with government agencies and customs officials
- Provide representation on central project committee with cooperating organizations and government agencies
- Frequently visit project sites
- Manage grant funds
- Promote the project to local media and at Rotary district or zone meetings
- Provide technical expertise in implementation of project
- Design project or assist in design of project

*Other*

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## 11. REVOLVING LOANS

If the project involves the establishment of a revolving loan fund, the following questions must be answered. Please use additional sheets of paper. *If your project involves a revolving loan fund, staff will send you a Revolving Loan Fund Agreement which must be signed by club presidents in both countries.*

1. What is the project completion date/length of initial loan and repayment cycle?
2. Who will own the funds? (must be a local non-Rotary organization)
3. What will be the method for loan repayment?
4. Will there be a training component, or if not, why is a training component not feasible?

## SIGNATURE PAGE

All Rotary clubs or districts involved in this project are responsible to The Rotary Foundation for the conduct of the project and for the reporting on it. The signature on the application confirms that the sponsors understand and accept the responsibility. *Sponsors may either sign this page or submit a separate letter of commitment.*

### International Sponsor

"As the sponsor, I understand and accept this responsibility and hereby affirm that all information included in this application is true and accurate, to the best of my knowledge; and that this application meets all Matching Grants criteria as stated in *A Guide to Matching Grants for International Humanitarian Projects*.

"If this is a club project, I hereby affirm that the club has voted to undertake this project as an activity of the club."

*Club president/district governor*

Andy Thweatt

please print

signature

2001-02 President

title

date

Escondido Sunrise Rotary Club

club/district

### Co-Sponsor in Project Country

"As the co-sponsor in the project country, I understand and accept this responsibility and hereby affirm that all information included in this application is true and accurate, to the best of my knowledge; and that this application meets all Matching Grants criteria as stated in *A Guide to Matching Grants for International Humanitarian Projects*.

"If this is a club project, I hereby affirm that the club has voted to undertake this project as an activity of the club."

*Club president*

Frank Rosich

please print

signature

Rotary Club of San Jose Costa Rica

date

club

**The district governor in the project country must, in all cases, sign this application or submit a separate letter.**

"By signing this application, I hereby give my approval of this project and the Matching Grant request."

*District Governor*

N/A

please print

signature

date

district

**Send this application to:**

**Matching Grants, The Rotary Foundation  
One Rotary Center, 1560 Sherman Avenue  
Evanston, Illinois 60201 USA  
telephone: (847) 866-3000  
fax: (847) 328-8281**