



Matching Grants Application The Rotary Foundation (TRF)

PROJECT DESCRIPTION

Explanation: Matching Grants support the humanitarian service projects of Rotary clubs and districts. In this section, describe in detail the humanitarian need your project will address, the intent of the project, how the project will be implemented, and how Rotarians will be directly involved in the project. Involvement is required of both the host and international partners.

Please provide the name of the project site, the city or village, state or province, and country. List multiple locations, if applicable.

Project site: Mengo and Mukuno

City/Village: Kampala

State/Province: Uganda

Country: Uganda

Describe the project and the problem or need it will address, including the intended beneficiaries and how the project will benefit the community in need. Provide the estimated length of time needed to complete the project.

Support to the physically handicapped, visually impaired, orphans and abandoned children in Uganda.

This project will provide some equipment to support 3 schools in Kampala: 1. The Kampala School for Physically Handicapped Children in Mengo, 2. The Saalama Children's Center for the Blind in Mukuno, 3. The St. Ponsiano Ngonwe Primary School in Mukuno.

Describe how the benefiting community will maintain this project after grant funding has been fully expended.

The Physically handicapped school has a small budget that can make repairs to the furniture. The same shall be for general maintenance of equipment. What has happened is that there has been a long period of neglect, that the school has to start afresh with the guidance of the Rotary club of Kololo.

The School for the blind also has a small budget for general maintenance. This money shall be used to repair the beds.

The Ngonwe Primary school has made arrangements to use part of their collection from fees, and the savings made from the installation of the water bore hole to maintain the water point. Books shall form a small library, and part of the fees shall go towards maintenance of the equipment.

In all the Rotary Club Of Kololo, shall set the basis for proper supervision of the sponsored projects and ensure that our periodical visits to the three projects shall enforce that awareness of the extra input to monitor continuity. We shall work together with the Nabaereka Development Fund to ensure that continuity.

These projects are under the Nabagereka Development Foundation, an NGO that shall play an important role in the supervision role helping the Rotarty Club of Kololo

Describe specific activities of the host and international partners in implementing the project. What will the Rotarians who are members of the partner clubs do during the project? Please note that financial support is not considered active involvement. (See the Matching Grant application instructions for suggestions.)

The host partner will be in charge of administering the project locally. Photos will be taken at various stages and sent to the international partners. The international partners will keep the Rotarians in their clubs informed of the project status with frequent announcements/presentations. Press releases will be sent.

HOST PARTNER

Explanation: The host partner is the club or district in the project country. A committee of at least **three** Rotarians must be established to oversee the project. The primary project contact must be a member of the primary club identified below. The project committee must be composed of members of the sponsor Rotary clubs for club-sponsored projects or district for district-sponsored projects. The committee members must be committed for the duration of the grant process. Please provide the primary address for all committee members, as all Rotary information will be sent to this address. It is highly recommended that the primary contact (who receives all information from TRF) have an e-mail address to expedite communication.

Primary Club/District

Club: Kololo Club ID number (if known): 25462
District: 9200 Country: Uganda

Primary Contact:

Name: Mukasa Samuel Farouk Member ID: 1804253
Club: Kololo
Rotary Position: President
Address: P O Box 545
City: Kampala
State/Province: _____ Postal code: _____ Country: Uganda
Email: samfarouk@yahoo.com
Home phone: 256-752420147 Office phone: 256-041-234511 Fax: 256-041-254447

Project Contact #2:

Name: Ali Munira Bablo Member ID: 6207600
Club: Kololo
Rotary Position: Director, Community Service
Address: P O Box 4471
City: Kampala
State/Province: _____ Postal code: _____ Country: Uganda
Email: abmuni@yahoo.com
Home phone: 256-772480917 Office phone: _____ Fax: _____

Project Contact #3:

Name: Naluwairo Waiswa William Member ID: 5104533
Club: Kololo
Rotary Position: Deputy Director Community Services
Address: P O Box 24046
City: Kampala
State/Province: _____ Postal code: _____ Country: Uganda
Email: _____
Home phone: _____ Office phone: 256-712693371 Fax: _____

INTERNATIONAL PARTNER

Explanation: The international partner is the club or district outside the project country. A committee of at least **three** Rotarians must be established to oversee the project. The primary project contact must be a member of the primary club identified below. The project committee must be composed of members of the sponsor Rotary clubs for club-sponsored projects or district for district-sponsored projects. The committee members must be committed for the duration of the grant process. Please provide the primary address for all committee members, as all Rotary information will be sent to this address. It is highly recommended that the primary contact (who receives all information from TRF) have an e-mail address to expedite communication.

Primary Club/District

Club: Torrey Pines (La Jolla) Club ID number (if known): 942
District: 5340 Country: USA

Primary Contact:

Name: Philippe Lamoise Member ID: 2272156
Club: Torrey Pines (La Jolla)
Rotary Position: District Governor 2006-07
Address: 816 Ida Avenue
City: Solana Beach
State/Province: CA Postal code: 92075 Country: USA
Email: philippe@lamoise.biz
Home phone: 858-792-6619 Office phone: 619-300-6060 Fax: 858-225-3436

Project Contact #2:

Name: Bernard Streiff Member ID: 3290342
Club: Torrey Pines (La Jolla)
Rotary Position: President 2006-07
Address: 2002 Sonett Street
City: El Cajon
State/Province: CA Postal code: 92019-4151 Country: USA
Email: ranchobernard@yahoo.com
Home phone: 619-440-6511 Office phone: 619-670-7425 Fax: _____

Project Contact #3:

Name: Don Yeckel Member ID: 855851
Club: Torrey Pines (La Jolla)
Rotary Position: Peace Chair
Address: 1616 Nautilus Street
City: La Jolla
State/Province: CA Postal code: 92037 Country: USA
Email: donaldg@san.rr.com
Home phone: 858-459-4573 Office phone: _____ Fax: 858-456-4586

PROJECT FINANCING

Explanation: Clearly list all financing in U.S. dollars noting which funds will be contributed in cash and which will be contributed from District Designated Funds (DDF). Use of DDF must be authorized by the district Rotary Foundation committee chair. TRF matches US\$0.50 for every \$1 cash contribution and \$1 for every \$1 contribution from DDF. The primary host club or district must provide at least \$100.

NOTE: No funds should be sent to TRF prior to official Trustee approval. Upon approval, a letter will be sent to the sponsors notifying them of approval and providing detailed instructions on how and where to submit their contributions.

Host Rotary clubs or districts inside the project country (The primary host club or district must provide at least US\$100.)	Cash (US\$)	DDF (US\$)	DRFC Chair (Print Name)	DRFC Chair Authorization
Rotary Club of Kololo	\$2,000			
International Rotary clubs or districts outside the project country	Cash (US\$)	DDF (US\$)	DRFC Chair (Print Name)	DRFC Chair Authorization
Rotary Club of Torrey Pines (La Jolla)	\$4,700			
District 5340 DDF		\$6,000		
Rotary Club of Escondido Sunrise	\$5,000			
Rotary Club of Encinitas Coastal	\$10,000			
Subtotal, Cash and DDF	\$21,700	\$6,000		
TOTAL Cosponsor contributions	\$27,700			
Total funds requested from TRF (must be at least US\$5,000)	\$16,850			
Additional outside funding (not matched by, or forwarded to, TRF)	-			
Total project financing (must equal budget on page 4)	\$44,550			

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Rotary Club of Kololo	\$2,000			
International Rotary clubs or districts outside the project country	Cash (US\$)	DDF (US\$)	DRFC Chair (Print Name)	DRFC Chair Authorization
Rotary Club of Torrey Pines (La Jolla)	\$4,700		SANDRA J. RIMER	<i>Sandra J Rimer</i>
District 5340 DDF		\$6,000		
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Additional outside funding (not matched by, or forwarded to, TRF)	-			
Total project financing (must equal budget on page 4)	\$44,550			

PROJECT PLANNING

Explanation: Before an application is submitted to TRF, project partners should discuss various planning details. The questions below are a guide to aid project planning. Note that a Rotary club/district or Rotarian may not own anything purchased with grant funds.

Identify who will own equipment and maintain, operate, and secure items purchased with grant funds. (A Rotary club or Rotarian cannot own equipment.)

The Schools

Will training in use and maintenance of technical equipment be provided? If so, who will provide training?

The trainers are locally available. The Nabgereka development Fund shall provide them.

Is software necessary to operate any items? If so, has software been provided?

Not Applicable

Indicate what arrangements have been made for customs clearance if items will be purchased and shipped from outside the project country.

All the items are locally provided.

Provision of plumbing and electrification to structures where people live or work cannot be purchased with grant funds and must be funded with other sources. Have the sponsor clubs/districts planned and agreed to fund plumbing or electrification for equipment and appliances in existing buildings (hospitals, schools, libraries, orphanages, etc.)?

Where the need arise, the club of Kololo shall make the arrangements

COMPETITIVE GRANTS

Explanation: Competitive grants are grants requesting US\$25,001 or above from TRF. Additionally, all revolving loan or microcredit grants are competitive, regardless of the requested amount. Competitive grants are reviewed twice a year at the October and April Trustees' meetings.

If your grant request is for US\$25,001 or above, a community needs assessment must be included. This assessment should demonstrate how the proposed project

- Involves the benefiting community
- Is viable and will be maintained by the benefiting community after grant funds have been expended

If your project involves revolving loans or microcredit, additional information must be provided:

- Revolving Loan Fund Supplement Form
- Revolving Loan Fund Credit Group Plan

Please refer to *The Guide to Matching Grants* (144-EN) and the RI Web site (www.rotary.org) for additional information.

AUTHORIZATION

Explanation: Authorizations ensure that both partners are aware of, and interested in, pursuing the described project. By signing below, the current club presidents for club-sponsored projects and current district grants subcommittee chairs for district-sponsored projects, as well as the committee members, agree to the criteria listed and affirm their support of the project.

All Rotary clubs, districts, and Rotarians involved in this project are responsible to The Rotary Foundation (TRF) for the conduct of the project and its subsequent reporting. The signatures of all involved parties confirm that they understand and accept responsibility for the project. Parties may either sign this page or submit a separate letter of commitment.

By signing below, we agree to the following:

- All information contained in this application is, to the best of our knowledge, true and accurate, and we intend to implement the project as presented in this application.
- The club/district agrees to undertake this project as an activity of the club/district.
- We ensure all cash contributions (as detailed in Project Financing) will be forwarded to TRF or directly to the project account after Trustee approval of the grant.
- RI and TRF may use information contained in this application to promote the project by various means such as The Rotarian, the RI international convention, RVM: The Rotarian Video Magazine, etc.
- The partners agree to share information on best practices when asked, and TRF may provide partners' contact information to other Rotarians who may wish advice on implementing similar projects.
- To the best of my knowledge and belief, except as disclosed herewith, neither I nor any person with whom I have or had a personal or business relationship is engaged, or intends to engage, in benefiting from TRF grant funds or has any interest that may represent a potential competing or conflicting interest. A conflict of interest is defined as a situation in which a Rotarian, in relationship to an outside organization, is in a position to influence the spending of TRF grant funds, or influence decisions in ways that could lead directly or indirectly to financial gain for the Rotarian, a business colleague, or his or her family, or give improper advantage to others to the detriment of TRF. (NOTE: Any and all exceptions must be explained in an attached statement.)

Host Partner		International Partner	
<input checked="" type="checkbox"/> Club president (club-sponsored)		<input checked="" type="checkbox"/> Club president (club-sponsored)	
<input type="checkbox"/> District grants subcommittee chair (district-sponsored)		<input type="checkbox"/> District grants subcommittee chair (district-sponsored)	
Name	Simon Sagala Mulindwa	Name	Bill Irwin
Title	Club President	Title	Club President
Rotary Club	Kololo	Rotary Club	Torrey Pines (La Jolla)
District	9200	District	5340
Signature		Signature	
Date		Date	

Primary Contact		Primary Contact	
Name	Mukasa Samuel Farouk	Name	Philippe Lamoise
Signature		Signature	
Date		Date	
Project Contact #2		Project Contact #2	
Name	Ali Munira Bablo	Name	Bernard Streiff
Signature		Signature	
Date		Date	
Project Contact #3		Project Contact #3	
Name	Naluwairo Waiswa William	Name	Don Yeckel
Signature		Signature	
Date		Date	

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Name	Simon Sagala Mulindwa	Name	
Title	Club President	Title	Club President
Rotary Club	Kololo	Rotary Club	Torrey Pines (La Jolla)
District	9200	District	5340
Signature	<i>Simon Sagala</i>	Signature	
Date	4 th July 2007	Date	

Primary Contact

Name Mukasa Samuel Farouk

Signature *[Signature]*

Date 4th July 2007

Project Contact #2

Name Ali Munira Bablo

Signature *[Signature]*

Date 4th July 2007

Project Contact #3

Name Naluwairo Waiswa William

Signature *[Signature]*

Date 4th July 2007

Primary Contact

Name Philippe Lamoise

Signature

Date

Project Contact #2

Name Bernard Streiff

Signature

Date

Project Contact #3

Name Don Yeckel

Signature

Date

COOPERATING ORGANIZATION

Explanation: A cooperating organization is an organization that is directly involved in the implementation of the project, offering technical expertise and project coordination. A benefiting entity is the recipient of goods or services and is not considered a cooperating organization.

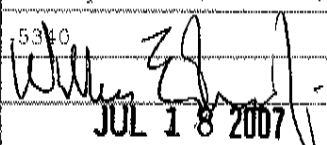
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District	9200	District	5340
Signature		Signature	
Date		Date	JUL 18 2007

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Signature		Signature	
Date		Date	
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Signature		Signature	
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Rotary Club	Kololo	Rotary Club	Torrey Pines (La Jolla)
District	9200	District	5340
Signature		Signature	
Date	12/01/2007	Date	MARCH 14 2007

Primary Contact		Primary Contact	
Name	Mukasa Samuel Farouk	Name	Philippe Lamoise
Signature		Signature	
Date	12/01/2007	Date	03/14/07

Project Contact #2		Project Contact #2	
Name	Ali Munira Bablo	Name	Bernard Streiff
Signature		Signature	
Date	13/01/2007	Date	MARCH 14, 2007

Project Contact #3		Project Contact #3	
Name	Naluwairo Waiswa William	Name	Don Yeckel
Signature		Signature	
Date	04/01/2007	Date	MARCH 14, 2007

COOPERATING ORGANIZATION

Explanation: A cooperating organization is an organization that is directly involved in the implementation of the project, offering technical expertise and project coordination. A benefiting entity is the recipient of goods or services and is not considered a cooperating organization.

If this project involves a cooperating organization (neither a Rotary club nor the beneficiary of the project), provide the following:

Name of organization: _____

Street address: _____

City, State/Province: _____ Postal code: _____ Country: _____

Office phone: _____ Fax: _____

Email: _____ Web address: _____

In addition to the above, the following must be attached:

- Letter of participation from cooperating organization that specifically states:
 - Its responsibilities and how it will interact with Rotarians
 - The organization's agreement to cooperate in any financial review of the project
- A letter of endorsement from the host partner confirming that the cooperating organization works within that country's laws

FINAL REPORT

Explanation: Although both partners are responsible for completing progress and final reports, the Trustees require that one partner take primary responsibility for submitting the final report to TRF. It is recommended that the club or district receiving the funds should take primary responsibility.

"By signing below, our club/district accepts primary reporting responsibility."

Print name: Mukasa Samuel Farouk Signature: _____

Rotary club: Kololo District: 9200

DISTRICT GRANTS SUBCOMMITTEE CHAIR REVIEW

Explanation: The Trustees require that the district grants subcommittee chair (DGSC) from either the host or international sponsor district certifies the application as complete. If the application is not complete or eligible, it will be returned to the host partner with a brief explanation.

"On behalf of the committee, I hereby certify that to the best of my knowledge and ability this grant application is complete, meets all TRF guidelines, and is eligible for funding."

Print name of DGSC: Dan Gensler Signature: _____

District: 5340 Date: _____

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Print name: Mukasa Samuel Farouk Signature: 

Rotary club: Kololo District: 9200

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Print name of DGSC: Dan Gensler Signature: _____

District: 5340 Date: _____

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"By signing below, our club/district accepts primary reporting responsibility."

Print name: Mukasa Samuel Farouk

Signature: _____

Rotary club: Kololo

District: 9200

DISTRICT GRANTS SUBCOMMITTEE CHAIR REVIEW

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"On behalf of the committee, I hereby certify that to the best of my knowledge and ability this grant application is complete, meets all TRF guidelines, and is eligible for funding."

Print name of DGSC: Dan Gensler

Signature: _____

District: 5340

Date: _____

COMPLETION CHECKLIST

Before submitting your Matching Grants Application, please take a moment to review this checklist. If you have any questions or concerns, please contact the humanitarian Grant Coordinator for the project location.

- Does the project meet **all** grant policies and guidelines (see *The Guide to Matching Grants* [144-EN] or the RI Web site at www.rotary.org)?
- Does the project description clearly state how the project will assist those in need?
- Are the activities of the host and international partners clearly explained? Will the Rotarians be actively involved in the project?
- Have both the host and international partners created committees to oversee the project? Are these individuals correctly listed on the application with their complete contact information?
- Is a detailed, itemized budget included in the application?
- Are all partner contributions listed in the application, noting which contributions will be cash and which will be DDF?
- Has the DRFC chair provided his/her signature authorizing the use of District Designated Funds?
- Have the club presidents or district grants subcommittee chairs from the host and international partner provided their authorizing signatures?
- Have all six committee members provided their authorizing signatures?
- If a cooperating organization is involved, are the following letters included with the application:
 - Letter from the organization specifically stating its responsibilities, how it will interact with Rotarians, and agreeing to cooperate in any financial review of the project
 - Letter of endorsement from the host partner confirming that the cooperating organization is reputable and works within the laws of that country
- If the project involves a revolving loan or microcredit, is the Revolving Loan Fund Supplement and Credit Group Plan included?
- If the grant request is US\$25,001 or more, is a community needs assessment attached?
- Has the district grants subcommittee chair from either the host or international partner certified the application as complete and eligible?
- Is there a minimum of nine authorizing signatures included in the application?
- Have the partners made copies of all documents for their files prior to submitting them to TRF?



Send the completed application and all attachments to:

Humanitarian Grants Program
The Rotary Foundation
One Rotary Center
1560 Sherman Avenue
Evanston, IL 60201-3698 USA
Fax: 847-866-3698
Email: grants@rotary.org