



Matching Grant Application The Rotary Foundation (TRF)

PROJECT DESCRIPTION

Explanation: Matching Grants support the humanitarian service projects of Rotary clubs and districts. In this section, describe in detail the humanitarian need your project will address, the intent of the project, how the project will be implemented, and how Rotarians will be directly involved in the project. Involvement is required of both the host and international partners.

Please provide the name of the project site, the city or village, state or province, and country. List multiple locations, if applicable.

Project site	<u>MusaWenkosi Foster Home</u>
City/Village	<u>Empangeni</u>
State/Province	<u>KwaZulu Natal</u>
Country	<u>South Africa</u>

Describe the project and the problem or need it will address, including the intended beneficiaries and how the project will benefit the community in need. Provide the estimated length of time needed to complete the project.

This is a project of the Rotary Club of Empangeni, District 9270. The purpose of this project is to provide support for vulnerable children and their care givers in the community, by developing, upgrading and supporting the foster homes that are situated in the rural community outside Empangeni.

Foster mothers are looking after orphan children , typically as a result of the AIDS pandemic, often with little or no formal support. Under such conditions it is very difficult for the children in the foster homes to receive appropriate nutrition, shelter and the attention and stimulation they need to grow up to be educated, successful citizens.

The Rotary Club of Empangeni has chosen MusaWenkosi as one of the beneficiaries this year, to assist the founders of the foster homes, Gavin and Elaine Charlton, a local ENT doctor to provide the financial support needed to sustain and develop the foster homes. Presently there are two foster homes, each housing one care giver and 12 children. The future plans are to build more foster homes to accommodate the hundreds of AIDS orphans that reside in the rural areas surrounding Empangeni.

It should be noted that the future building of new homes will be financed by a private donor and the items requested for support in this grant application are those contained in the budget as they are considered a priority.

At present over 250 orphans have been indentified in the area. A five year project has been mapped out by MusaweNkosi. The matching grant will assist in the following projects.

1. Chicken Breeding Project

This has already been started at the site of the orphanages. The idea is to provide employment to some of the older orphans who have finished school without a matric certificate and are unable to find employment and also to provide extra funds to support the orphans.

Initially 200 chickens were sold per month, this figure has now increased to 200 every fortnight. The chickens are sold to the local community providing them with nutritious food locally.

MusaweNkosi require financial assistance with the cost of the feed for the chickens.

2. LDV Vehicle (Bakkie)

A bakkie is required to assist the chicken project with the delievering and selling of the feed and chickens.

Food parcels are handed out on a regular basis and a Light Delivery vehicle would assist with the deliveries. Future community projects that are planned for this year also require the assistance of a vehicle.

3. Borehole

Fresh clean water is a major problem. The existing borehole dried up at the beginning of the year when the rainfall was low. The lack of sufficient water is affecting everything, the children, the chickens, the goats and the gardens. A new deeper borehole and a pump are required urgently.

Describe how the benefiting community will maintain this project after grant funding has been fully expended.

1.The founders of MusaWenkosi Foster Homes monitor the day to day activities at the Foster Homes.They will always be involved in the project with the local community benefiting therefrom. In addition, funds generated from the chicken project will assist with future running costs.

Describe specific activities of the host and international partners in implementing the project. What will the Rotarians who are members of the partner clubs do during the project? Please note that financial support is not considered active involvement. (See the Matching Grant application instructions for suggestions.)

The Rotary Club of Empangeni will oversee the project and communicate, by email with their international partners. Implementation plans will be drawn up to assist and monitor the progress of the project. The host club will be notified of the progress via email and the project will be promoted in well written articles in the local press and regional magazines in order to build good public relations for Rotary.

Members of D5340 (San Diego) have already visited D9270 to see for themselves the conditions and the projects carried out by Rotarians. They will continue to keep contact with their partner clubs to monitor progress of the projects.

HOST PARTNER

Explanation: The host partner is the club or district in the project country. A committee of at least **three** Rotarians must be established to oversee the project. The primary project contact must be a member of the primary club identified below. The project committee must be composed of members of the sponsor Rotary clubs for club-sponsored projects or district for district-sponsored projects. The committee members must be committed for the duration of the grant process. Please provide the primary address for all committee members, as all Rotary information will be sent to this address. It is highly recommended that the primary contact (who receives all information from TRF) have an e-mail address to expedite communication.

Primary Club/District

Club	<u>Empangeni</u>	Club ID number (if known)	<u>17362</u>
District	<u>9270</u>	Country	<u>South Africa</u>

Primary Contact:

Name	<u>Robert Neil Lindsay-Rea</u>	Member ID	<u>2104415</u>
Club	<u>Empangeni</u>		
Rotary position	<u>Past President Director of RF committee</u>		
Address	<u>PO Box 289</u>		
City	<u>Empangeni</u>		
State/Province	<u>Kwazulu Natal</u>	Postal code	<u>3880</u>
		Country	<u>South Africa</u>
E-mail	<u>rlindsay@iafrica.com</u>		
Home phone	<u>035-7721857</u>	Office phone	<u>035-7976061</u>
		Fax	<u>035-7979122</u>

Project Contact #2:

Name	<u>Jim Dowe</u>	Member ID	<u>6308759</u>
Club	<u>Empangeni</u>		
Rotary position	<u>Treasurer</u>		
Address	<u>PO Box 289</u>		
City	<u>Empangeni</u>		
State/Province	<u>Kwazulu Natal</u>	Postal code	<u>3880</u>
		Country	<u>South Africa</u>
E-mail	<u>27828007072@vodamail.co.za</u>		
Home phone	<u>035-7871003</u>	Office phone	<u>035-7870915</u>
		Fax	<u>035-7870915</u>

Project Contact #3:

Name	<u>David Taylor</u>	Member ID	<u>2331890</u>
Club	<u>Empangeni</u>		
Rotary position	<u>Project Leader</u>		
Address	<u>PO Box 289</u>		
City	<u>Empangeni</u>		
State/Province	<u>Kwazulu Natal</u>	Postal code	<u>3880</u>
		Country	<u>South Africa</u>
E-mail	<u>rhinopr@zulucom.net</u>		
Home phone	<u>035-7928077</u>	Office phone	<u>035-7928077</u>
		Fax	<u>na</u>

INTERNATIONAL PARTNER

Explanation: The international partner is the club or district outside the project country. A committee of at least **three** Rotarians must be established to oversee the project. The primary project contact must be a member of the primary club identified below. The project committee must be composed of members of the sponsor Rotary clubs for club-sponsored projects or district for district-sponsored projects. The committee members must be committed for the duration of the grant process. Please provide the primary address for all committee members, as all Rotary information will be sent to this address. It is highly recommended that the primary contact (who receives all information from TRF) have an e-mail address to expedite communication.

Primary Club/District

Club	<u>Valley Center</u>	Club ID number (if known)	<u>943</u>
District	<u>5340</u>	Country	<u>USA</u>

Primary Contact:

Name	<u>Denise McAndrews</u>	Member ID	<u>5785253</u>
Club	<u>Valley Center</u>		
Rotary position	<u>President</u>		
Address	<u>PO Box 795</u>		
City	<u>Pauma Valley</u>		
State/Province	<u>CA</u>	Postal code	<u>92061</u>
		Country	<u>USA</u>
E-mail	<u>mcandrews.de@vcpusd.k12.ca.us</u>		
Home phone	<u>760-464-3822</u>	Office phone	<u>760-749-4218</u>
		Fax	<u>760-742-0561</u>

Project Contact #2:

Name	<u>Doug Clements</u>	Member ID	<u>396273</u>
Club	<u>Valley Center</u>		
Rotary position	<u>International Services Director</u>		
Address	<u>12821 Stone Canyon Road</u>		
City	<u>Poway</u>		
State/Province	<u>CA</u>	Postal code	<u>92064</u>
		Country	<u>USA</u>
E-mail	<u>oldlawman@cox.net</u>		
Home phone	<u>858-487-8617</u>	Office phone	<u>760-747-1040</u>
		Fax	<u>858-487-8610</u>

Project Contact #3:

Name	<u>Denette Stewart</u>	Member ID	
Club	<u>Valley Center</u>		
Rotary position			
Address	<u>29561 Miller Road</u>		
City	<u>Valley Center</u>		
State/Province	<u>CA</u>	Postal code	<u>92082</u>
		Country	<u>USA</u>
E-mail	<u>denette.stewart@calbt.com</u>		
Home phone		Office phone	<u>760-739-6528</u>
		Fax	

PROJECT FINANCING

Explanation: Clearly list all financing in U.S. dollars noting which funds will be contributed in cash and which will be contributed from District Designated Funds (DDF). Use of DDF must be authorized by the district Rotary Foundation committee chair. TRF matches US\$0.50 for every \$1 cash contribution and \$1 for every \$1 contribution from DDF. The primary host club or district must provide at least \$100.

NOTE: No funds should be sent to TRF prior to official Trustee approval. Upon approval, a letter will be sent to the sponsors notifying them of approval and providing detailed instructions on how and where to submit their contributions.

Host Rotary clubs or district inside the project country (The primary host club or district must provide at least US\$100.).	Cash (US\$)	DDF (US\$)	DRFC Chair (Print Name)	DRFC Chair Authorization
Empangeni	20548.00			
International Rotary clubs or district outside the project country	Cash (US\$)	DDF (US\$)	DRFC Chair (Print Name)	DRFC Chair Authorization
Valley Center	2,500	2,500		
Escondido	3,500	1,500		
Lansing	1,100			
Beaverton	1,400			
District 5340	434			
Subtotals, Cash and DDF	29,482			
TOTAL Cosponsor contributions				
Total funds requested from TRF (must be at least US\$5,000)	18,741.			
Additional outside funding (not matched by, or forwarded to, TRF)				
Total project financing (must equal budget on page 4)	52,223.			

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Empangeni	20548.00			
International Rotary clubs or district outside the project country	Cash (US\$)	DDF (US\$)	DRFC Chair (Print Name)	DRFC Chair Authorization
Valley Center	2,500	2,500	SANDRA J. RIMER	<i>Sandra J. Rimer</i>
Escondido	3,500	1,500	SANDRA J. RIMER	<i>Sandra J. Rimer</i>
Lansing	1,100			
Beaverton	1,400			
District 5340	434		SANDRA J. RIMER	<i>Sandra J. Rimer</i>
Subtotals, Cash and DDF	29,482			
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Total funds requested from TRF (must be at least US\$5,000)	18,741.			
Additional outside funding (not matched by, or forwarded to, TRF)				
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PROJECT PLANNING

Explanation: Before an application is submitted to TRF, project partners should discuss various planning details. The questions below are a guide to aid project planning. Note that a Rotary club/district or Rotarian may not own anything purchased with grant funds.

Identify who will own equipment and maintain, operate, and secure items purchased with grant funds. (A Rotary club or Rotarian cannot own equipment.)

The beneficiary

Will training in use and maintenance of technical equipment be provided? If so, who will provide training?

Training where required, will be carried out by members of the Rotary Club of Empangeni.

Is software necessary to operate any items? If so, has software been provided?

No.

Indicate what arrangements have been made for customs clearance if items will be purchased and shipped from outside the project country.

N.A.

Provision of plumbing and electrification to structures where people live or work cannot be purchased with grant funds and must be funded with other sources. Have the sponsor clubs/districts planned and agreed to fund plumbing or electrification for equipment and appliances in existing buildings (hospitals, schools, libraries, orphanages, etc.)?

N.A.

COMPETITIVE GRANTS

Explanation: Competitive grants are grants requesting US\$25,001 or above from TRF. They are reviewed twice a year at the October and April Trustees' meetings.

If your grant request is for US\$25,001 or above, a community needs assessment must be included. This assessment should demonstrate how the proposed project

- Involves the benefiting community
- Is viable and will be maintained by the benefiting community after grant funds have been expended

Please refer to *The Guide to Matching Grants* (144-EN) and the RI Web site (www.rotary.org) for additional information.

AUTHORIZATIONS

Explanation: Authorizations ensure that both partners are aware of, and interested in, pursuing the described project. By signing below, the current club presidents for club-sponsored projects and current district grants subcommittee chairs for district-sponsored projects, as well as the committee members, agree to the criteria listed and affirm their support of the project.

All Rotary clubs, districts, and Rotarians involved in this project are responsible to The Rotary Foundation (TRF) for the conduct of the project and its subsequent reporting. The signatures of all involved parties confirm that they understand and accept responsibility for the project. Parties may either sign this page or submit a separate letter of commitment.

By signing below, we agree to the following:

- All information contained in this application is, to the best of our knowledge, true and accurate, and we intend to implement the project as presented in this application.
- The club/district agrees to undertake this project as an activity of the club/district.
- We ensure all cash contributions (as detailed in Project Financing) will be forwarded to TRF or directly to the project account after Trustee approval of the grant.
- RI and TRF may use information contained in this application to promote the project by various means such as The Rotarian, the RI international convention, RVM: The Rotarian Video Magazine, etc.
- The partners agree to share information on best practices when asked, and TRF may provide partners' contact information to other Rotarians who may wish advice on implementing similar projects.
- To the best of my knowledge and belief, except as disclosed herewith, neither I nor any person with whom I have or had a personal or business relationship is engaged, or intends to engage, in benefiting from TRF grant funds or has any interest that may represent a potential competing or conflicting interest. A conflict of interest is defined as a situation in which a Rotarian, in relationship to an outside organization, is in a position to influence the spending of TRF grant funds, or influence decisions in ways that could lead directly or indirectly to financial gain for the Rotarian, a business colleague, or his or her family, or give improper advantage to others to the detriment of TRF. (NOTE: Any and all exceptions must be explained in an attached statement.)

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Name	Wally Brook	Name	Denise McAndrews
Title	President	Title	President
Rotary Club	Empangeni	Rotary Club	Valley Center
District #	9270	District #	5340
Signature		Signature	
Date	16 December 2007	Date	

Primary Contact		Primary Contact	
Name	Rob Lindsay-Rea	Name	Denise McAndrews
Signature		Signature	
Date	16 December 2007	Date	
Project Contact #2		Project Contact #2	
Name	Jim Dowe	Name	Doug Clements
Signature		Signature	
Date	16 December 2007	Date	
Project Contact #3		Project Contact #3	
Name	David Taylor	Name	Dennette Stewart
Signature		Signature	
Date	16 December 2007	Date	

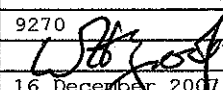
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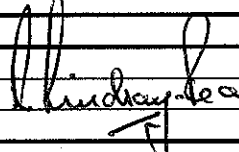
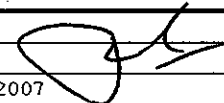
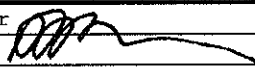
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<input type="checkbox"/> District grants subcommittee chair (district-sponsored)		<input type="checkbox"/> District grants subcommittee chair (district-sponsored)	
Name	Wally Brook	Name	
Title	President	Title	
Rotary Club	Empangeni	Rotary Club	
District #	9270	District #	
Signature		Signature	
Date	16 December 2007	Date	

Primary Contact		Primary Contact	
Name	Rob Lindsay-Rea	Name	
Signature		Signature	
Date	16 December 2007	Date	
Project Contact #2		Project Contact #2	
Name	Jim Dowe	Name	
Signature		Signature	
Date	16 December 2007	Date	
Project Contact #3		Project Contact #3	
Name	David Taylor	Name	
Signature		Signature	
Date	16 December 2007	Date	

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Name	Wally Brook	Name	Denise McAndrews
Title	President	Title	President
Rotary Club	Empangeni	Rotary Club	Valley Center
District #	9270	District #	5340
Signature		Signature	<i>Denise McAndrews</i>
Date	16 December 2007	Date	23 December 2007

Primary Contact		Primary Contact	
Name	Rob Lindsay-Rea	Name	Denise McAndrews
Signature		Signature	<i>Denise McAndrews</i>
Date	16 December 2007	Date	23 December 2007
Project Contact #2		Project Contact #2	
Name	Jim Dowe	Name	Doug Clements
Signature		Signature	
Date	16 December 2007	Date	
Project Contact #3		Project Contact #3	
Name	David Taylor	Name	Donette Stewart
Signature		Signature	
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Signature		Signature	
Date	16 December 2007	Date	23 December 2007
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Name	Jim Dowe	Name	Doug Clements
Signature		Signature	<i>Doug Clements</i>
Date	16 December 2007	Date	12/30/07
Project Contact #3		Project Contact #3	
Name	David Taylor	Name	Denette Stewart
Signature		Signature	
Date	16 December 2007	Date	

AUTHORIZATIONS

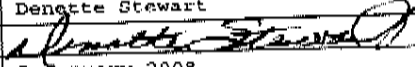
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Date	16 December 2007	Date	23 December 2007

Primary Contact		Primary Contact	
Name	Rob Lindsay-Rea	Name	Denise McAndrews
Signature		Signature	
Date	16 December 2007	Date	23 December 2007
Project Contact #2		Project Contact #2	
Name	Jim Dowe	Name	Doug Clements
Signature		Signature	
Date	16 December 2007	Date	
Project Contact #3		Project Contact #3	
Name	David Taylor	Name	Denette Stewart
Signature		Signature	
Date	16 December 2007	Date	2 January 2008

COOPERATING ORGANIZATION

Explanation: A *cooperating organization* is an organization that is directly involved in the implementation of the project, offering technical expertise and project coordination. A *benefiting entity* is the recipient of goods or services and is not considered a cooperating organization.

If this project involves a cooperating organization (neither a Rotary club nor the beneficiary of the project), provide the following:

Name of organization N.A

Street Address

City, State/Province

Postal code

Country

Office phone

Fax

E-mail

Web address

In addition to the above, the following must be attached:

- Letter of participation from cooperating organization that specifically states:
 - Its responsibilities and how it will interact with Rotarians
 - The organization's agreement to cooperate in any financial review of the project
- A letter of endorsement from the host partner confirming that the cooperating organization works within that country's laws

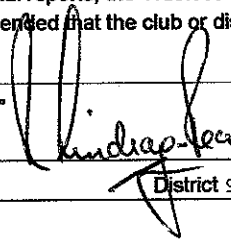
FINAL REPORT

Explanation: Although both partners are responsible for completing progress and final reports, the Trustees require that one partner take primary responsibility for submitting the final report to TRF. It is recommended that the club or district receiving the funds should take primary responsibility.

"By signing below, our club/district accepts primary reporting responsibility."

Print name Robert Neil Lindsay-Rea

Signature



Rotary club Empangeni

District 9270

DISTRICT GRANTS SUBCOMMITTEE CHAIR REVIEW

Explanation: The Trustees require that the district grants subcommittee chair (DGSC) from either the host or international sponsor district certifies the application as complete. If the application is not complete or eligible, it will be returned to the host partner with a brief explanation.

"On behalf of the committee, I hereby certify that to the best of my knowledge and ability this grant application is complete, meets all TRF guidelines, and is eligible for funding."

Print name of DGSC

Signature

District

Date

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"By signing below, our club/district accepts primary reporting responsibility."

Print name Robert Neil Lindsay-Rea

Signature

Rotary club Empangeni

District 9270

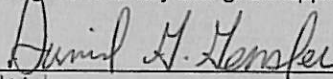
DISTRICT GRANTS SUBCOMMITTEE CHAIR REVIEW

Explanation: The Trustees require that the district grants subcommittee chair (DGSC) from either the host or international sponsor district certifies the application as complete. If the application is not complete or eligible, it will be returned to the host partner with a brief explanation.

"On behalf of the committee, I hereby certify that to the best of my knowledge and ability this grant application is complete, meets all TRF guidelines, and is eligible for funding."

Print name of DGSC Daniel Genster

Signature



District 5340

Date

1/16/2008

COMPLETION CHECKLIST

Before submitting your Matching Grant application, please take a moment to review this checklist. If you have any questions or concerns, please contact the Humanitarian Grant Coordinator for the project location.

- Does the project meet **all** grant policies and guidelines (see *The Guide to Matching Grants* [144-EN] or the RI Web site at www.rotary.org)?
- Does the project description clearly state how the project will assist those in need?
- Are the activities of the host and international partners clearly explained? Will the Rotarians be actively involved in the project?
- Have both the host and international partners created committees to oversee the project? Are these individuals correctly listed on the application with their complete contact information?
- Is a detailed, itemized budget included in the application?
- Are all partner contributions listed in the application, noting which contributions will be cash and which will be DDF?
- Has the DRFC chair provided his/her signature authorizing the use of District Designated Funds?
- Have the club presidents or district grants subcommittee chairs from the host and international partner provided their authorizing signatures?
- Have all six committee members provided their authorizing signatures?
- If a cooperating organization is involved, are the following letters included with the application:
 - Letter from the organization specifically stating its responsibilities, how it will interact with Rotarians, and agreeing to cooperate in any financial review of the project
 - Letter of endorsement from the host partner confirming that the cooperating organization is reputable and works within the laws of that country
- If the project involves a revolving loan or microcredit, is the Revolving Loan Fund Supplement and Credit Group Plan included?
- If the grant request is US\$25,001 or more, is a community needs assessment attached?
- Has the district grants subcommittee chair from either the host or international partner certified the application as complete and eligible?
- Is there a minimum of nine authorizing signatures included in the application?
- Have the partners made copies of all documents for their files prior to submitting them to TRF?

Complete applications should be sent to:



Humanitarian Grants Program
The Rotary Foundation
One Rotary Center
1560 Sherman Avenue
Evanston, IL 60201-3698 USA
Fax: 847-866-9759
E-mail: grants@rotary.org

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